

**TIMBERLAKE COMMUNITY ASSOCIATION  
ARCHITECTURAL CONTROL COMMITTEE REQUEST FORM**

**REQUEST FOR:** \_\_\_\_\_

(i.e., deck, fence, color change, etc.)

**USE A SEPARATE FORM FOR EACH CHANGE.**

**OWNER'S NAME:** \_\_\_\_\_

**PROPERTY ADDRESS:** \_\_\_\_\_

**MAILING ADDRESS:** \_\_\_\_\_

**CITY, STATE, ZIP:** \_\_\_\_\_

**WORK PHONE:** \_\_\_\_\_ **HOME PHONE:** \_\_\_\_\_

**CELL PHONE:** \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

**BEST TIME TO BE REACHED:** \_\_\_\_\_

**OWNER'S SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**INSTRUCTIONS**

Please provide a sketch and written description of the proposed improvement or change. Draw to scale if possible. Include sufficient detail including dimensions, materials, colors, etc. Change of paint color request **MUST** include paint chip. Insufficient information concerning request necessitates denial of request. Submit a drawing which includes the relation of improvement to neighboring homes and common grounds, where relevant (fences, additions, decks, etc.) Use back of form or attachment, if needed. **PLEASE FORWARD ALL DOCUMENTS TO TIMBERLAKEVBACC@GMAIL.COM.** You will be notified within 30 days of the meeting whether your request was approved or disapproved. Date and time are subjected to change. **AN ACC DECISION WILL BE NOT OFFICIAL UNTIL WRITTEN NOTIFICATION IS RECEIVED.**

**OWNER TO ENSURE ALL LOCAL ORDINANCES ARE COMPLIED WITH. CALL CITY FOR INFORMATION TO DETERMINE WHETHER A BUILDING PERMIT IS REQUIRED AT 385-8060.**

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**FOR COMMITTEE USE ONLY: DATE** \_\_\_\_/\_\_\_\_/\_\_\_\_ **APPROVED:** \_\_\_\_\_ **DISAPPROVED:** \_\_\_\_\_

**Any stipulations or instruction to owner from Committee:**

**Signature:** \_\_\_\_\_ **Signature:** \_\_\_\_\_