

# **TIMBERLAKE COMMUNITY ASSOCIATION BOARD OF DIRECTORS MEETING**

**Location: 933 Windsor Oaks – Clubhouse/Office**

Tuesday, MAY 17th, 2022

6:00 p.m. {Please arrive prior to 5:45PM}

## **AGENDA**

**AGENDA (Presiding Officer may change the order of Agenda)**

**Mask and Social Distancing in tight group settings**

### **I. Call Board Meeting to Order – Meeting must start at 6:01PM**

- a. Quorum of the Board and Roll call.
- b. Sign up prior to speak

### **II. Approval of Minutes from Previous Meetings**

- a. MARCH 2022/ review and approve

### **III. Treasurers Report**

- a. **March 2022** Income/Balance
- b. TOPs registration- Everyone should be registered at this time. Owners please do not drop payments at the Site office; We have three ways to pay; please Pay online, Bill Pay from your Bank, or Mail to the VSA office.
- c.

### **IV. Presidents Report**

- a. Forensic Audit – Completed February 2022, ongoing follow-up with CIC
- b. Pool- Opening EOM; must have application completed for New Passes
  - i. Passes are gained currently from the Management company till the Windsor office reopens.

### **V. Committee Reports**

- a. Recreation
- b. ACC
- c. Enhancement

### **VI. Managers' Report**

- a. Working with Vendors as directed by BOD
- b. ACC forms may be obtained from the Site office, the website, or our office through email, for any changes to the Exterior of the home.
- c. Working with Pool Contractor on Repairs and requirements to open the Pool end of May
- d. TOPS Registration is at 85 % .
- e. Pool passes are available through the admin staff, M-F only. No weekends

### **VII. Unfinished **Business****

- a. None at this time

### **VIII. New Business**

- a. Pool – Repairs for Windsor currently running till end of May.
- b. Pool passes will be issued this year. As of May 9<sup>th</sup>, they are available. Pickup will be at the VSA office Monday -Friday. No weekend Pickup. Mailed, and Scheduled times at the Windsor Office.
- c. Guest passes are \$1.00 per pass, minimum of five (# 5) at a time. Cost for Permanent Passes \$5.00.

**IX. Homeowner Open Forum**

- a. Time for each owner is allotted at **3** minutes and everyone should have a turn, no side conversations and one person speaks at a time. Sign up with topic of discussion prior to the meeting. Board will take comments under advisement and thank you for your time.

**X. Executive Session (if necessary)**

- a. Aged Owners report – 03/2022 -04/2022
- b. CCR Violations
- c. RV Final contract
- d. Atty Report – Auditor Reports
- e. 2023 Budget

**XI. Adjournment**

**XII. Announcements-**

- a. **Please review Web site for continual updates and information**, please click and review all TABs. If there is no new news or updates; the Site will be updated **Quarterly**. Remember TOPs is an avenue for information as well.
- b. **ALL MEETINGS** are the third Tuesday, of any month, in person, at 6:pm, **unless** the meeting has been canceled. (Normally July is cancelled for Summer Break & other months may, if the Board has no business to discuss)