

## Assessment Payment Options

We are pleased to announce that we have the following **payment options** available for paying your assessment.

### **PAYMENT OPTIONS:**

**1) Online Owners Portal:**

The Owners Portal allows you 24/7 access to your account. You can view your balance, print account statements and setup & manage your assessment payment.

To access your account online go to: <https://thinkpma.vmsclientonline.com>  
Enter your account # & password to login

**2) Online with Credit Card or E-Check: visit <https://propertypay.firstcitizens.com>**

Click "**PAY ASSESSMENTS**" and follow the prompts

You can make a one-time payment using *Pay Assessments* or use the enhanced registration features to set up a flexible payment schedule and wallet.

You can pay by either "**E-Check**" which is free, or use a "**Credit Card**", which incurs a small processing fee charged by the bank.

To complete an ONLINE transaction, you will need the following information:

Management Company ID:	<b>7065</b>
Association ID:	<b>TLCA</b>
Your Account #:	<b>(located on your coupon book)</b>

**3) Mobile App:**

Download the mobile app from Google Play or the App Store

- Search for C-Property Pay
- Select Sign up to register
- Enter the required property information OR capture property details using your mobile device's camera
- Enter the required payment information OR capture check details using your mobile device's camera
- Enter the details for your payment schedule

**4) Pay thru YOUR Banks' Web Bill Pay Service:**

Enter in the payment information as you normally would to pay any bill. Please ensure:

- Payment is made payable to the **ASSOCIATION** (NOT the management firm)
- Your **Account Number** is included on the check
- Enter the same payment address that is
  - Listed below under #5.

**5) Pay by mail: (with a paper check)**

Be sure to write your account number on your check if not sending with a coupon  
Payments are made *payable to* and mailed to the following address:

*Timberlake Community Association  
c/o Property Management Associates  
P.O. Box 67480  
Phoenix, AZ 85082 - 7480*

If you have any questions, please give us a call at 757-646-6247 or email [info@thinkpma.com](mailto:info@thinkpma.com) we are happy to assist you.