

TIMBERLAKE COMMUNITY ASSOCIATION

BOARD OF DIRECTORS MEETING

Location: 933 Windsor Oaks – Clubhouse/Office

Tuesday, October 18th, 2022, 6:00 p.m.

AGENDA

AGENDA (Presiding Officer may change the order of Agenda)

- I. Call Board Meeting to Order – Meeting must start at 6PM**
 - a. Quorum of the Board and Roll call.
 - b. Attendance of the Board meeting is for Business of the Board; hold any suggestions, concerns and questions till Homeowners forum
- II. Approval of Minutes From Previous Meetings**
 - a. August 2022 / review and accept as presented
- III. Treasurers Report**
 - a. TOPs registration- Everyone should be registered at this time. Owners please do not drop payments at the office; please Pay on line, or through your Bank Bill pay
 - b. August 2022 IS/BS – Income Statement-Balance is attached for you to review.
 - c. Late notices for all Accounts with Balance due have been sent this month and late fees will be charged to all accounts.
 - d. Collection of Past due funds allotted that \$14000 was moved to the underfunded Replacement Reserve accounts. \$12,320 to TBLK \$ 1630 to E-Class
 - e. Timberlake Community is currently running an average of 20%- in late
 - f. Projects will have to be placed on the Project agenda –
 - i. Remove all the Trees requested
 - ii. Driveway, and sidewalk requested
 - iii. Streets
 - iv. Please call the City for Bulk trash; as this is not an expense of the Association.
 - v. Playground equipment
- IV. Presidents Report**
 - a. Pool Repairs was our largest cost this year, next to lawn care Extra items.
 - b. Trees are reviewed in the Common areas and removed on as needed or emergency basis. Owners are to trim back any limbs on or over owner's property line. As the calls come in on inquiry of this daily.
 - c. The Board is currently has sent out the FY2023 budget. There is a current proposal in the board package. This was emailed and USPS mailed to all owners of record. This is the final proposal to be voted November.
 - d. The Board will now show for the record and accept the following appointments to the Board of directors.
 - i. Sherman Franklin
 - ii. Matthew Flood
 - iii. James Gazard

- iv. Karen Gamble
- v. Coulson Thomas

We appreciate the Newly appointed Board members, who have agreed on some basic processes for setting priorities and moving forward.

V. Committee Reports

- a. Recreation – on hold at this time
- b. ACC
- c. Enhancement = Will start doing Exterior Inspections by locations

VI. Managers' Report

- a. Extra ground proposals requested for Extra items was sent to the Board for review
- b. Calls, emails of concern regarding parking were reviewed, and emails forwarded to the Board for review. Tow company alerted to Tow improperly parked cars.
- c. Trash continues to be the number one call in for service. It is advised to call the City for all Bulk trash pickups as this is City pickup.
- d. Resale Packages from January to present have been # 104
- e. 65 Accounts with Collection; Delinquency is at 19% today.
- f. Financials and Meeting information continues to be posted in TOPs and on the Community website for owners to review.
- g. Please contact the City of VB for Bulk Trash Pickup, Prior to placing items at curb
- h. Any issues Car parking, on a City Street; please call VA BCH PD.

VII. Unfinished Business

- a. None at this time

VIII. New Business

President call for the following to be motioned, and ratified in the minutes:

- a. Reynolds Landscaping in WillowWood/Quads
 - a. Motion on Reynolds Landscaping in the Quads to remove a small gum tree and prune shrubs in small areas. At a cost of \$250; please enter the motion.

IX. Homeowner Open Forum

- a. Time for each owner is allotted at 3 minutes and everyone should have a turn, no side conversations and one person speaks at a time. Sign up with topic of discussion prior to the meeting. Board will take comments under advisement.

X. Executive Session (if necessary)

- a. Aged Owners report – 09/2022
- b. CCR Violations
- c. Owner Issues
- d. Atty Report

XI. Adjournment – President 6:45