TIMBERLAKE COMMUNITY ASSOCIATION -SPECIAL MEETING OF MEMBERS
Location: 933 Windsor Oaks – Clubhouse/Office

Tuesday, January 17, 2023
6:00 p.m. {Please arrive prior to 5:45PM}

AGENDA

(Presiding Officer may change the order of Agenda)

I. Call to Order – Meeting to start at 6:01 PM

a. Establishment of Quorum. Secretary to announce if quorum is met to hold special meeting.
b. Point of Order 1 - This special meeting is called by the members to vote to rescind the Special Assessment approved by the Board on November 15, 2022. **This is the only item of business to be transacted at this meeting.**
c. Point of Order 2 – Meeting Rules and Decorum
   - **i.** Discussion and the Homeowners' Session is to hear from the Community in limited time slots on this limited topic. As to the Homeowner's Session, the Board may take a comment or question under advisement. The Board will follow the agenda that has been published; and will **not take other questions or comments** during this meeting.
   - **ii.** All persons in attendance must follow rules of decorum. Members will be allowed to speak when recognized by the Chair, for up to 2 minutes. **Your participation in the process is important, and it is expected that everyone in the room will act in a respectful, courteous, civil manner. Those who do not conduct themselves in a professional, businesslike manner will be asked to leave the meeting.**

II. Vote to Rescind Special Assessment

a. Purpose – Why are we here?
   - i. Board approved special assessment (1) in the best interest of the association and (2) to use the proceeds primarily for maintenance and upkeep of the common areas and other areas of association responsibility pursuant to Va. Code Section 55.1-1825A.
   - ii. Petition signed by ¼ of the members entitled to vote asked for this meeting to rescind or reduce the special assessment.
   - iii. A vote "for" the motion to rescind will rescind the special assessment and leave the association without needed funds to maintain and keep common areas and other areas of association responsibility. A vote "against" the motion will maintain the special assessment.
b. Call for Motion to Rescind Special Assessment
c. Discussion
d. Casting of ballots
e. Auditor and Counter count ballots and report to the Secretary
f. Chair announces result.
g. Notice will be sent to the community of the result of the vote.

III. Homeowners' Forum – limited to special assessment.

IV. Adjournment